

# Projekt: iSafetyApp “Teaching Students Internet Safety Through an Artificial Intelligence Mobile Application”

No. 2020-1-PL01-KA226-SCH-096462

The report on the quality and evaluation of the  
Transnational Project Meeting in Larnaka, Cyprus  
between 02.12.2022 - 03.12.2022



**IX Liceum Ogólnokształcące**  
im. Kazimierza Jagiełłończyka  
w Toruniu



## I. Content

1. INTRODUCTION.....	2
2. Quality of the prior information to the project meeting .....	3
2.1 IO1 Input into the project meeting by the project coordinator. To what extent were you satisfied with the planning of the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied .....	3
3. Quality of the cooperation during the meeting.....	5
3.1 IO2 Input into the meeting by all the project partners. To what extent were you satisfied with the partners performance during the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied.....	5
4. Structure, content and delivery of the project meeting.....	6
4.2 Meeting effectiveness. To what extent were you satisfied with the effectiveness of the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied.....	7
4.3 Effectiveness of shared ownership of the meeting and the whole project. To what extent were you satisfied with the atmosphere of the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied .....	8
5. Materials, resources and equipment.....	9
5.1. Provision and suitability of materials, resources and equipment used during the meeting. To what extent were you satisfied with the technical infrastructure available during the meeting. Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied.....	9

### 1. INTRODUCTION

The purpose of this report is to present the process of continuous evaluation of the iSafetyApp project "Teaching Students Internet Safety Through an Artificial Intelligence Mobile Application" in terms of the organisation of the translational project meetings, to make sure that the project actually met the objectives initially set and that the expected results were achieved. The aim is also to show the cooperation status of the partners to be able to solve arising problems in advance.

All partners were asked to answer each question and to justify a given answer in the comment box. It was also a great help in preparing the report to be communicative and precise and to give specific examples where possible.

The data collected in the report covers the TPM in Larnaka, Cyprus organised on 02.12.2022 - 03.12.2022 by T.R.I Technologos Research and Innovation Services LTD. The survey was completed by each participant of the meeting. Below is a report summarizing all responses.

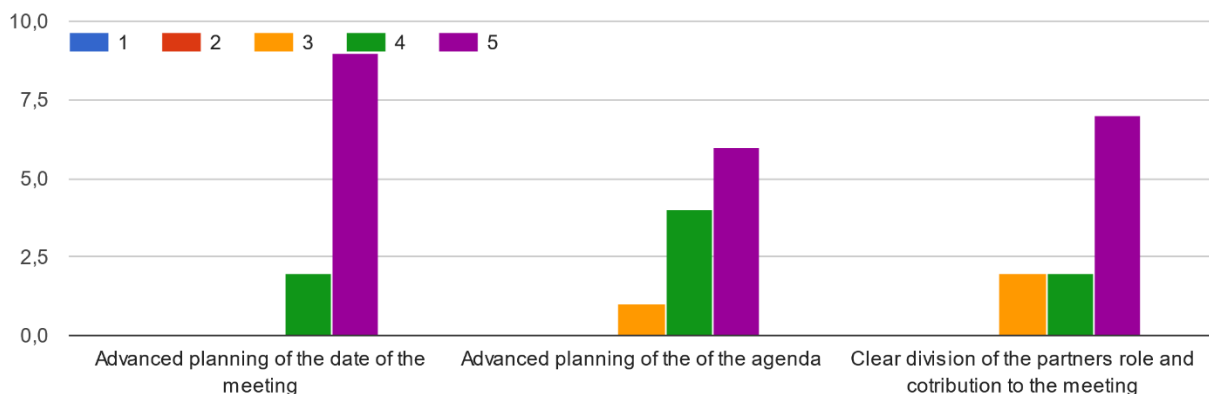


## 2. Quality of the prior information to the project meeting

This section is about assessment of the transfer of the information on travel, accommodation and destination directions options given by the leader and organiser of the meeting.

2.1 IO1 Input into the project meeting by the project coordinator. To what extent were you satisfied with the planning of the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied

Q1.1: Input into the project meeting by the project coordinator. To what extent were you satisfied with the planning of the meeting? Please indicate yo...he scale: 1 not satisfied at all <-> 5 very satisfied



For the input into the project meeting by the project coordinator partners were asked to assess the following aspects:

- Advanced planning of the date of the meeting
- Advanced planning of the of the agenda
- Clear division of the partners role and cotribution to the meeting

Most of the partners indicated that the planning activities relating the date, agenda and partners' roles has been taken care of well in advance of the meeting date. One partner ststed that the agenda could be prepared earlier and that the division of the tasks was not entirely clear.

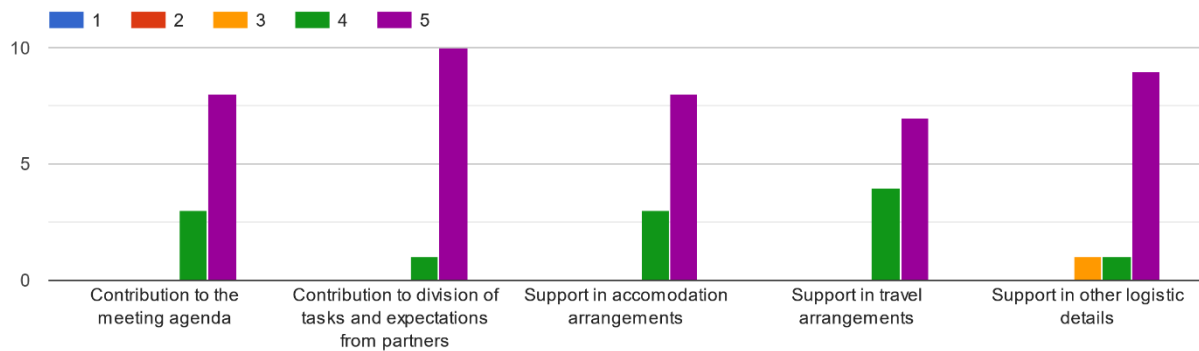
2.2 Input into the project meeting by the host organisation To what extent were you satisfied with the planning of the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied



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Q1.2: Input into the project meeting by the host organisation To what extent were you satisfied with the planning of the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied



For the input into the project meeting by the host organisation, partners were asked to assess the following aspects:

- Contribution to the meeting agenda
- Contribution to division of tasks and expectations from partners
- Support in accommodation arrangements
- Support in travel arrangements
- Support in other logistic details

All partners were very satisfied with the help from the hosting organisation. One partner indicated that he could get a bit more information on the logistic details, however the overall feedback was positive.

Partners added below comments regarding the quality of the prior information to the project meeting:

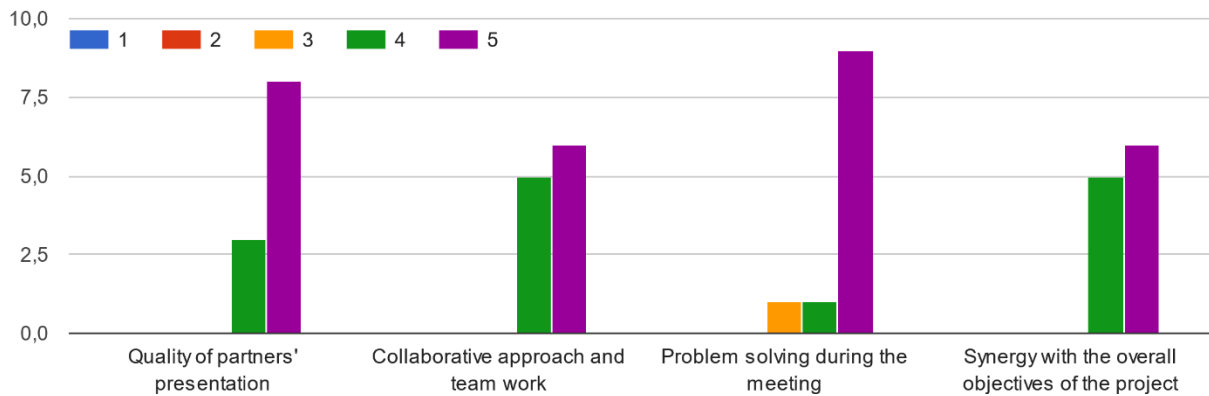
- all was good
- All was prepared nicely
- Meeting was well planned
- TPM was very well organized
- the meeting has been planned well in advance.
- -
- all was well
- leader of the meeting informed all partners in advance about the travel options
- the guidelines given by the cyprus partner were very useful!
- no comments
- na

### 3. Quality of the cooperation during the meeting

This section is about assessment of the workflow, teamwork and the communication among partners of the project during the TPM.

3.1 IO2 Input into the meeting by all the project partners. To what extent were you satisfied with the partners performance during the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied

Q2.1: Input into the meeting by all the project partners. To what extent were you satisfied with the partners performance during the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied



For the input into the meeting by all the project partners, partners were asked to assess the following aspects:

- Quality of partners' presentation
- Collaborative approach and team work
- Problem solving during the meeting
- Synergy with the overall objectives of the project

This time consortium answered the questions in a rather positive way. Most of the indicators reached a high or very high note (4 or 5). Some partners indicated that they had some struggles with solving the problems during the meetings. It shows that consortium need to be more specific about this particular topic and work out better collaboration.

The partners gave comments according to the Input into the meeting by all the project partners:





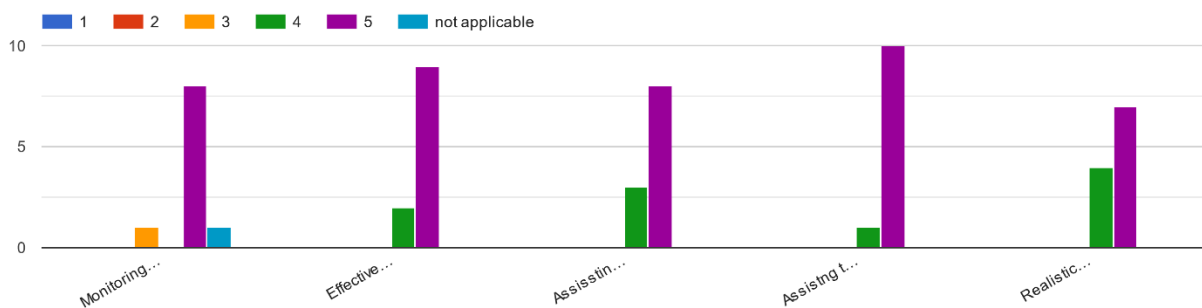
- All partners need to be equally engaged
- partners collaborate well
- We need to discuss more over the problem solving
- Meeting was full of discussion and very prosperous
- All partners worked well during the meeting.
- -
- it was a productive meeting
- The cooperation works well in the project, all partners managed to come with satisfactory solutions to the problems
- Partners are kind, friendly and solution-oriented
- Partners worked well; leader of the project was hospitable
- na

#### 4. Structure, content and delivery of the project meeting

This section is about assessment of the structure, content and the delivery of the project meeting.

4.1 Organisation of meeting. To what extent were you satisfied with the management during the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied

Q3.1: Organisation of meeting. To what extent were you satisfied with the management during the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied



For the organisation of the meeting, partners were asked to assess the following aspects:

- Monitoring of the presentation order
- Effective management of the time during the meeting
- Assisting partners with the presentations

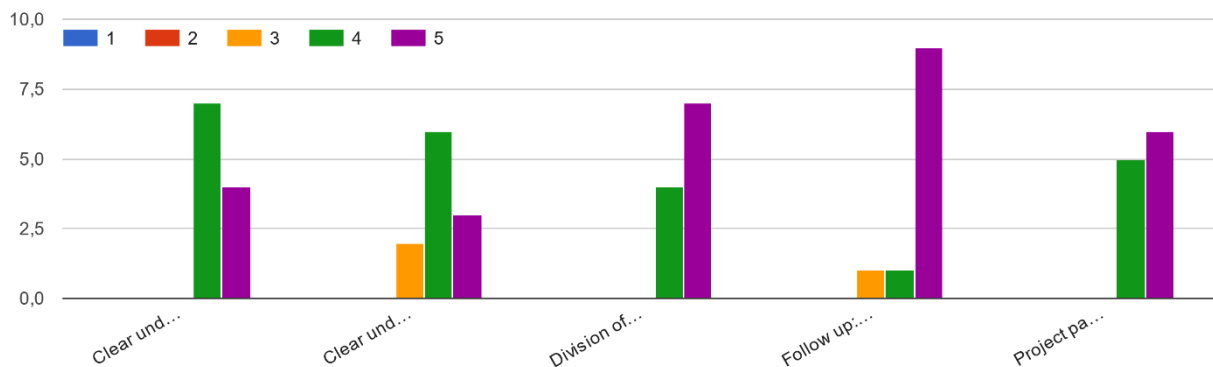


- Assisting the partners, who participate online during the meeting
- Realistic planning and management of the implementation of the meeting agenda

Regarding the meeting organisation, most partners indicated that it was well organised, they received the necessary help from the event organiser in terms of equipment, presentations and other necessary tools/items. One partner answered that the presentation order could be better monitored.

#### 4.2 Meeting effectiveness. To what extent were you satisfied with the effectiveness of the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied

Q3.2: Meeting effectiveness. To what extent were you satisfied with the effectiveness of the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied



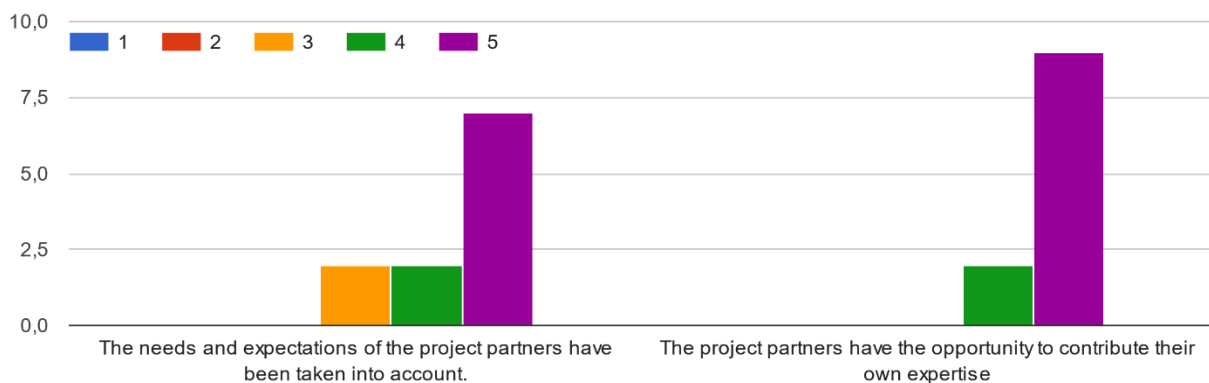
For the Meeting effectiveness partners were asked to assess the following aspects:

- Clear understanding of partners' work delivered so far
- Clear understanding of mutual expectations and correlation with the Project Results
- Division of works and cooperation among host organisation and project leader
- Follow up: Clear definition of the tasks till the next meeting
- Project partners have the appropriate knowledge, competences and skills with regard to their individual roles and responsibilities during the meeting

This time, partners indicated that they had a clear understanding of the work division, of the developed results and of the task planned for the future. Two partners were not sure if their understanding of expectations and correlation with the project results were mutual. All partners indicated that staff involved in the implementation of the project has the appropriate knowledge, competences and skills with regard to their individual roles and responsibilities during the meeting.

### 4.3 Effectiveness of shared ownership of the meeting and the whole project. To what extent were you satisfied with the atmosphere of the meeting? Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied

Q3.3: Effectiveness of shared ownership of the meeting and the whole project. To what extent were you satisfied with the atmosphere of the meeting? P...e scale: 1 not satisfied at all <-> 5 very satisfied



For the effectiveness of shared ownership of the meeting and the whole project, partners were asked to assess the following aspects:

- The needs and expectations of the project partners have been taken into account.
- The project partners have the opportunity to contribute their own expertise

Most of the partners answered that they needs and expectations have been taken into account and that they had a chance to contribute to the meeting and project development with their own expertise. One partner felt like his needs and expectations were not entirely met.

The partners gave comments as below:

- -
- Everyone had a chance to share his own ideas
- I have no comments
- Participants were very well prepared and gave a comprehensive answers to the meeting topics
- The meeting was great!
- Na
- no comments
- none
- the meeting timeline could be managed a bit better

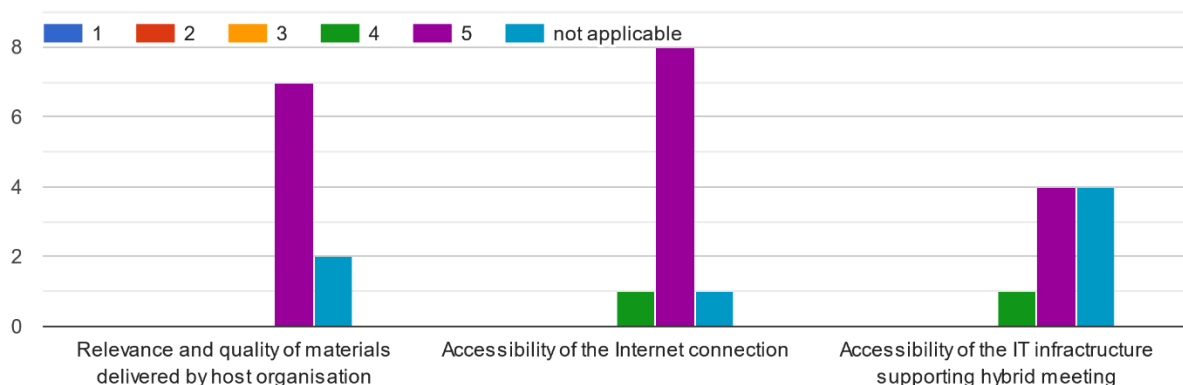


## 5. Materials, resources and equipment

This section is about assessment of the materials, resources, tools and equipments delivered by the hosting organisation to the partners.

5.1. Provision and suitability of materials, resources and equipment used during the meeting. To what extent were you satisfied with the technical infrastructure available during the meeting. Please indicate your answer using the scale: 1 not satisfied at all <-> 5 very satisfied

Q4.1: Provision and suitability of materials, resources and equipment used during the meeting. To what extent were you satisfied with the technical inf...the scale: 1 not satisfied at all <-> 5 very satisfied



Partners also assessed the provision and suitability of materials, resources and equipment used during the meeting as shown above:

- Relevance and quality of materials delivered by host organisation
- Accessibility of the Internet connection
- Accessibility of the IT infrastructure supporting hybrid meeting

The above chart shows that all partners agree that all necessary materials were delivered by the hosting organisation. As none of the partners participated online, the implementation of the hybrid meeting was not necessary. The hosting organisation delivered the wifi login and password, presentation tools and other materials.

The partners gave comments as below:

- -



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- TPM leader prepared all necessary materials and shared the wifi password with the participants
- All good
- n/a
- na
- ok
- the international infrastructure worked well
- there were no online partners; all partners came to the meeting in Cyprus